



TOWN OF BLACK DIAMOND
Land Use By-law No. 98-14
HOME OCCUPATION PERMIT

I/We hereby make application for a Home Occupation permit under the provisions of the Land Use By-law in accordance with supporting information and any plans submitted herewith which form part of this application.

HO # _____ Roll # _____ Date Received: _____

HO Fee: (Minor \$50; Major \$150) \$ _____ Zoning: _____

Applicant: _____ **Mailing Address:** _____

_____ **Postal Code:** _____

Phone: _____ **Fax:** _____ **E-mail:** _____

Registered Owner of Land: _____

Mailing Address _____ **Phone:** _____

Civic Address of Property: _____

Lot(s): _____ **Block:** _____ **Plan (Quarter Section):** _____

Describe Nature of Business or Activity: _____

_____ **Hours of Operation:** _____

Location of Business or Activity: Main Floor Dwelling Basement Accessory Building

Building Alterations: Yes No If yes, provide details and sketch: _____

Describe Equipment to be used in Business or Activity: _____

Number of Employees: _____ **Full Time:** _____ **Part Time:** _____ **Type of Vehicles to Used:** _____

Number of Vehicles: _____ **Vehicle Trips per Day:** _____ **Parking Stalls Provided on Site:** _____

Upon receipt of this completed application, fee and any required background or accompanying material, the Development Authority has up to 20 days to process the application, during which time the Development Authority may refer to other agencies and may exercise their discretion to either approve or refuse the application.

Note: This is *not* a building permit; applicable building, gas, electrical, and plumbing permits must be obtained prior to commencing any renovation or new construction.

Application Signature

I, _____ am the applicant and warrant to the Town of
(print name)

Black Diamond that the information contained in this application and supporting documentation submitted with this application are true and correct. Further, I have read the Home Occupation Definition and Land Use Rules and I am fully aware that this permit, if issued, is subject to revocation if I default in adhering to any condition issued with this permit or the Home Occupation Rules as defined in the Land Use By-law.

Applicant _____ Date _____
(signature)

Registered Owner (to be completed if applicant is not the registered owner)

I, _____ hereby certify that I am the Registered
(print name)

Owner of the property described herein and do authorize the use of the land as set out in this permit application.

Applicant _____ Date _____
(signature)

Right of Entry Signature

In accordance with the Municipal Government Act, I hereby authorize the Designated Officers of the Town of Black Diamond to enter upon the land for the purpose of conducting a site inspection in connection with my development permit application.

Registered Owner or am the applicant and authorized to act on behalf of the Registered Owner.

Applicants' Signature

Freedom of Information

I understand that this application and accompanying information is public record that is accessible by the public. Upon request to the Town this application and file documentation will be made available for viewing.

Applicants' Signature

DECISION

Date of Decision _____ Notice Date (If Applicable) _____

Approved Subject to attached condition(s). Refused for the attached reason(s).

Date of Application Deemed Complete _____

Date of Issuance of Development Permit _____

Designated Officer _____