

**TOWN OF BLACK DIAMOND/ M.D. OF FOOTHILLS
ANNEXATION NEGOTIATING COMMITTEE MEETING**

Thursday, June 28, 2018 at 1:00 P.M.
Town of Black Diamond, Council Chambers

MEETING PARTICIPANTS

Town Of Black Diamond

Mayor, Ruth Goodwin
Deputy Mayor, Brian Marconi
Councilor, Jackie Stickel
Planning Manager, Rod Ross

Municipal District of Foothills

Deputy Reeve Delilah Miller
Councilor, Jason Parker
Director of Planning, Heather Hemingway
Planning and Development Officer, Drew Granson

Regrets

CAO, Sharlene Brown
Planning and Development Officer, Denice Stewart

Regrets

Reeve Larry Spilak

1. **Call to Order**

The meeting was called to order at 1:06 P.M. by Mayor Goodwin.

2. **Adoption of Agenda**

Mayor Goodwin moved to accept the Agenda for the June 28, 2018, Annexation Negotiation Committee Meeting.

3. **Adoption of May 24, 2018, Minutes**

Deputy Mayor Marconi moved to accept the Meeting Notes for the May 24, 2018, Annexation Negotiation Committee Meeting.

4. **Annexation Negotiating Committee Terms of Reference – Adopted by MD Council**

The Committee acknowledged the adoption of the Terms of Reference by the MD Council.

5. **Landowner Consultation Updates**

Mayor Goodwin provided an overview of ongoing public consultation with directly affected landowners. Noting a few questions from landowners regarding the Town's Bylaws and how they would affect their property if annexed; specifically noting the Dog Bylaw, whereby dogs would require licensing within the town.

Town staff and Mayor Goodwin intended to meet with additional landowners not being included within the proposed annexation.

Other consultations have been generally positive with questions regarding process, timelines, and their rights as landowners.

6. **Public Consultation Program and FAQ Documents & Map**

Mr. Rod Ross provided an overview of what actions have been commenced and the next steps, noting that the Town is awaiting the servicing study to be completed prior to going public with specific lands.

The Committee Members were generally in agreement that the lands currently being proposed are appropriate providing that the servicing study illustrates that the lands can be serviced efficiently.

Members discussed how each of these forms of engagement will be acknowledged prior to announcing to the public.

Number 2 items within the Consultation Strategy, including Letters to Landowners, FAQs brochure and map, Annexation Website, Online Opinion Survey, and Joint Press Release, should be drafted for review at the September meeting.

The committee will aim to schedule the Joint Open House in mid-October.

An additional row should be added to the Consultation Strategy to include that each Council will hold a public hearing prior to making motion on the annexation agreement.

Committee Members reviewed the draft FAQs noting a few comments and changes to be implemented by staff and reviewed at the September meeting.

7. **Next Meeting**

The following meeting was agreed upon:

- September 6, 2018, at 10:00am, at the Town of Black Diamond, Council Chambers.
- *Tentative – November 1, 2018, at 9:30am, at Town of Black Diamond Council Chambers.*

8. **Adjournment**

Mayor Goodwin moved to adjourn the June 28, 2018, meeting at 2:57 pm.